



Minutes

Mission Statement: "Dedicated to the encouragement and instruction of the wise stewardship of the soil and waters of Berks County, so that the present and future generations may have healthy land on which to live and work, and clean water for drinking and recreation."

Date Wednesday May 27, 2020
Time 1:00 p.m.
Location Meeting held via Conference Call

Meeting was called to order at 1:03 by Chair Piper Sherburne

Public Comment: None

Roll Call:

Chair: Piper Sherburne

Directors: Jesse Bitler, Brian Boyer, Larry Gelsinger, Christian Leinbach, Joseph Rosenbaum, Glenn Seidel

BCCD Staff: Dean Druckenmiller, Tammy Bartsch

NRCS: Nicholas Ramsey

Penn State Extension: Stephanie Shirk

Notice was given that there will be an Executive Session following the Board Meeting. The District Executive asked the Chair if Jim McCarthy, Building Committee Member, could also attend the Executive Session. The Chair asked the other Directors if they were okay with that request, all agreed to allow him to participate.

Action on Minutes of Previous Meeting

A motion was made to accept the minutes of the previous meeting. (B. Boyer, J. Rosenbaum)

Motion passed; no comment

Financial Statements for the Month – filed for audit

Approval of Payment of Bills

A motion was made to pay the bills. (B. Boyer, J. Rosenbaum)

Motion passed; no comment

Cooperating Agency Reports – on file

Committee Reports

Admin Tech – Glenn Seidel – Meeting cancelled

RMC - Brian Boyer- No actionable items

Direction was given to the District Executive to go ahead with the purchase the necessary Equipment and software needed to work within the ePermitting program.

If additional funding is needed for IT purchases that exceed the budget line item, take needs to board for further direction.

Workshop Conference Call – Piper Sherburne

A Meeting Minutes

A motion was made to approve the meeting minutes. (C. Leinbach, G. Seidel)

Motion passed; no comment

D&GR – Piper Sherburne – No actionable Items

Building Committee – Dean Druckenmiller

An update will be provided in the Executive Session

Legislative Committee – Larry Kehl

Old Business

New Business

A PACD Update

Summer Conference is cancelled

B Envirothon Sporting Clay Fundraiser

- August 28, 2020 – proceeding as planned

C Signatures Needed:

2019 Audit Engagement Letter



Minutes

A motion was made to move forward with the 2019 audit and approve the District Executive signing the Letter of Engagement with Campbell, Rappold & Yurasits, LLP, Certified Public Accountants (G. Seidel, C. Leinbach)

Motion passed; no comment

PACD Multi-functional Riparian Buffer Sub-Grant for Conservation Districts Agreement

\$12,052.45; Buffer Planting, Zartman

A motion was made to have the District Executive sign the grant.

(B. Boyer, L. Gelsinger)

Motion passed; no comment

D CDFAP Funding for Manager, E&S Technician & ACT Technician

Paperwork will be completed and submitted to request our annual allocation.

Amount of allocation is not known until after the State Budget is passed.

This is information only, no actions needed.

E Annual Lunch at Kauffman's BBQ

Kauffman's is willing to let us eat lunch and have our board meeting under their outside pavilion. How would the board like to proceed with the June Board meeting?

A motion was made to postpone the annual BBQ Lunch held at Kauffmans for the District's June board meeting to later in the year and hold the June Board Meeting via conference call.

(G. Seidel, L. Gelsinger)

Motion passed; No comment

F USDA Building Bid

Authorization for signature is needed

A motion was made to authorize the District Executive to sign the proposal on behalf of the Board of Directors. (B. Boyer, G. Seidel)

Motion passed

Comment: Christian Leinbach abstained

At 1:44 recessed into Executive Session

At 1:53 returned from Executive Session

A motion to was made to have Attorney Michael Carr prepare and send the letter discussed in the Executive Session. (G. Seidel; B. Boyer)

Motion passed: Comment: Question – who is the attorney? Answer: Mr. Carr with Stevens Lee

A motion was made to present all three options discussed in the Executive Session, to the County of Berks. (B. Boyer, J. Rosenbaum)

Motion passed

Comment – Christian Leinbach abstained

Adjournment - A motion was made to adjourn. (G. Seidel, J. Rosenbaum)

Motion passed; no comment

Meeting adjourned at 1:55 p.m.

Respectfully Submitted,

Tammy L. Bartsch, Secretary

Berks County Conservation District Board of Directors



Minutes

2 0 1 9 BOARD CALENDAR

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
														31													
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1		1	2	3	4	5	6					1	2	3	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

	Monthly Conference Call Workshops - 2nd Wednesday, 10:00 am
	Admin Tech Meeting - 2nd Thursday, 9:00 am
	RMC Meeting - 3rd Tuesday, 8:00 am
	DGLVR Meeting - Noon; Board Meeting - last Wednesday, 1:00 pm *
	Holiday - Office Closed
	- June location to be determined

Berks County Conservation District

**2019 Committee Meeting Dates,
Board Meeting Dates, Events &
Observed Holidays**

Events: 4/26/18 Seedling Sale; 5/2/18 HS Envirothon; 5/7/18 MS Envirothon; tentative 6/25-28/18 DHCLS; 6/26/18 Annual Bd Mtg/Picnic; 9/23 Bite of Berks