

## Minutes

**Mission Statement:** "Dedicated to the encouragement and instruction of the wise stewardship of the soil and waters of Berks County, so that the present and future generations may have healthy land on which to live and work, and clean water for drinking and recreation."

**Date** Wednesday March 26, 2020  
**Time** 1:00 p.m.  
**Location** Meeting held via Conference Call

Meeting was called to order at 1:11 by Chair Piper Sherburne

**Public Comment** – None

### Present

Chair: Piper Sherburne

Directors: Jesse Bitler, Brian Boyer, Larry Gelsinger, Joseph Rosenbaum, Glenn Seidel

Associate Directors: Jason Bailey, Jerry Haimowitz, Larry Kehl, Geoffrey Price

BCCD Staff: Dean Druckenmiller, Tammy Bartsch

NRCS: Nicholas Ramsey

Ag Land Preservation: Tami Hildebrand

FSA: Jessica Gerhart, Kayla Shaak

Penn State Extension: Stephanie Shirk

### Action on Minutes of Previous Meeting

A motion was made to accept the minutes of the previous meeting. (B. Boyer, J. Rosenbaum)

Motion passed; no comment

### Financial Statements for the Month

 – filed for audit

#### Approval of Payment of Bills

A motion was made to pay the bills. (J. Rosenbaum, B. Boyer)

Motion passed; no comment

A motion was made to suspend the need for two signatures on checks over \$1,000.00 until April 29, 2020. (G. Seidel, J. Rosenbaum)

Motion passed; no comment

A motion was made to review and approve bills at the Workshop Conference Call as well as discuss any other business that may come up. (B. Boyer, J. Rosenbaum)

Motion passed; no comment

### Cooperating Agency Reports

 – on file

#### Committee Reports

**Admin Tech** – Glenn Seidel – No Actionable Items

##### A Vacation Hours Procedures and Handbook Revision

A motion was made to approve the changes to the Vacation Hours Procedure, and revise the handbook. (G. Seidel, J. Rosenbaum)

Motion passed; no comment

##### B Medical Leave of Absence Procedure and Handbook Revision

A motion was made to approve the changes to the Medical Leave of Absence procedure and revise the handbook. (G. Seidel, J. Rosenbaum)

**RMC** - Brian Boyer

##### A Berks County Clean Water Fund Request

A motion was made to approve a request from PA Fish Commission for \$5,000 from the BCCD Clean Water Fund. (B. Boyer, J. Rosenbaum)

Motion passed; no comment



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## B Schuylkill Acts & Impacts

A motion was made to sponsor one student to participate in the Schuylkill Acts & Impacts event, sponsorship is \$1,000. (B. Boyer, L. Gelsinger)

Motion passed; no comment

## Workshop Conference Call – Piper Sherburne

### A Meeting Minutes

A motion was made to approve the meeting minutes. (B. Boyer, L. Gelsinger)

Motion passed; no comment

**D&GR** – Piper Sherburne – No Actionable Items

**Building Committee** – Dean Druckenmiller

**Legislative Committee** – Larry Kehl

## Old Business

## New Business

### A PACD Update

South East Region Meeting is via “Zoom” or Conference Call

### B Seedling Sale & Backyard Basics

- April 16, 2020, Sorting, Pick and Pack, 9am until finished
- April 17, 2020, Seedling Sale Order Pick-Up, 3pm – 7pm

The event will be a “drive through”; there will not be any extras for sale that day.

### C A Bite of Berks Scholarship Fundraiser

A motion was made to cancel the event. (G. Seidel, J. Rosenbaum)

Motion passed; no comment

### D Envirothon Sporting Clay Fundraiser

- August 28, 2020

### E Statement of Financial Interests

Complete, sign and return to the Office Manager as soon as possible.

### F BCCD Continuity of Operations Plan (COOP)

## Nutrient Management Plans, New

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/Acres	Reviewer
David Weaver	Maxatawny	74,000 Broilers, 65 Feeder Steers	91	CAO	256.67	3.07	Lutz

A motion was made to approve the Nutrient Management Plan of David Weaver. (J Rosenbaum, L. Gelsinger)  
Motion passed; no comment

## Nutrient Management Plans Requesting Removal

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/Acres	Reviewer
Donald Rice	Albany	105 Milking Cows, 75 Replacement Heifers	115	CAO	194.04	1.69	Hanna

A motion was made to approve removing the Nutrient Management Plan of Donald Rice. (G. Seidel, J. Rosenbaum)  
Motion passed; no comment

The delegated conservation district shall approve, modify or disapprove any NMP within 90 days of receipt of the complete plan.

- The district's action on the plan requires a formal action of the board.
- If a NMP operation plan is disapproved, the NMP operation submitting the plan for the first time shall have 90 days after receipt of a written notice explaining specific reasons for the disapproval to resubmit a revised plan.



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### Conservation Plans

Name	Municipality	Acres	Tract#	Planner
Dean Hoffman	Maidencreek	71.7	2118	Lutz
Glenden Martin	Jefferson	119.8	12657	Griesemer
A motion to concur with the Conservation Plans of Dean Hoffman and Glenden Martin. (J. Rosenbaum, L. Gelsinger) Motion passed; no comment				

*"The Berks County Conservation District concurs with these plans, based on NRCS certification that the plans meet the standards and specifications of the Pennsylvania Field Office Technical Guide for NRCS -" OR AS APPROPRIATE".*

### Comments – None

At 2:01 recessed into Executive Session

At 2:52 returned from Executive Session

A motion to authorize Watkins Architect, Ltd. To move forward with providing a proposal to renovate the Voting Machine storage area into office for the District. (J. Bitler, B. Boyer)

Comments: Glenn Seidel voted no; Motion passed

A motion was made to not payout unused vacation hours for Leslie Thurman. (B. Boyer, J. Bitler)

Motion passed; no comment

**Adjournment** - A motion was made to adjourn. (J. Rosenbaum, L. Gelsinger)

Motion passed; no comment

Meeting adjourned at 2:56 p.m.

Respectfully Submitted,

*Tammy L. Bartsch*, Secretary

Berks County Conservation District Board of Directors



# Minutes

## 2 0 1 9 BOARD CALENDAR

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
														31													
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

  

	Monthly Conference Call Workshops - 2nd Wednesday, 10:00 am
	Admin Tech Meeting - 2nd Thursday, 9:00 am
	RMC Meeting - 3rd Tuesday, 8:00 am
	DGLVR Meeting - Noon; Board Meeting - last Wednesday, 1:00 pm *
	Holiday - Office Closed
	- June location to be determined

**Berks County Conservation District**

**2019 Committee Meeting Dates,  
Board Meeting Dates, Events &  
Observed Holidays**

**Events: 4/26/18 Seedling Sale; 5/2/18 HS Envirothon; 5/7/18 MS Envirothon; tentative 6/25-28/18 DHCLS; 6/26/18 Annual Bd Mtg/Picnic; 9/23 Bite of Berks**