

Admin Tech Committee Agenda

“Dedicated to the encouragement and instruction of the wise stewardship of the soil and waters of Berks County, so that the present and future generations may have healthy land on which to live and work, and clean water for drinking and recreation.”

Date: December 9, 2021

Time: 9:00 AM

Location: Conference Room & Zoom

Attendees:

Agenda Item / Topic	Discussion	Resolution / Conclusion / Action Needed
Policy Updates: Vacation Payout, Vacation/Personal Time & Clothing		
Use of gift to CD - \$149,000 Education Trailer		
Electronic Bank Transfers and Credit Card transactions – 2022		
Brian Boyer Recognition/Scholarship procedure		
New Annual Review Procedure		