



1238 County Welfare Road | Leesport, PA 19533 | 610/372-4657 | www.berkscd.com

November 28, 2012
Board Meeting Minutes

Piper Sherburne called the regular monthly meeting of the Board of Directors of the Berks County Conservation District to order on Wednesday, November 28, 2012 at 1:06 p.m. in the Conference Room of the Berks County Agriculture Center, 1238 County Welfare Road, Leesport, PA 19533.

The group pledged their allegiance to the flag.

The following Directors were present: Piper L. Sherburne, Chairperson; Glenn R. Seidel, Vice-Chairman; Mark A. Wolfskill, Larry Kehl, Commissioner Christian Leinbach and T. John Bicksler.

The following Associate Directors were present: Jason Bailey, Lori Sandman, Bruce Latshaw, John Schueller, Ross Stowell, Leonard Good and Jim McCarthy.

The following District Staff was present: Dan Greig, District Executive; Damian Painter, Ag Resource Conservationist; Bryan Withiam, Ag Resource Conservationist and Tammy Bartsch, Office Administrator/Secretary to the Board.

The following Cooperating Agencies representatives were present: Nick Ramsey, NRCS; Chase D. Rhoades, PA Fish and Boat Commission; Sheila Miller, Agricultural Coordinator; Mena Hautau, Penn State Extension – Berks County.

Public Comment: None

Action on Minutes of September 26, 2012 Meeting

- ❖ **Motion** to accept the September 26, 2012 minutes, was made by Glenn Seidel, seconded by T. John Bicksler; Motion passed; Discussion: None

Payment of October and November 2012 bills

- ❖ **Motion** to pay the bills, was made by Glenn Seidel, seconded by Mark Wolfskill; Motion passed; Discussion: None

Presentation: Nick Ramsey, NRCS gave a power point presentation explaining some of the programs and projects they are involved with.

Correspondence: Filed with Minutes

Cooperating Agency Reports

PA DEP – Talking Points attached

PA DEP – No Report

PA DCNR Bureau of Forestry – No Report

NRCS – Nick Ramsey – Nothing to Report

FSA – No Report

PA Fish & Boat Commission – Chase Rhoades

- Heavier fines for severe poaching.
- December 1, 2012 going to start selling three and five year fishing licenses.

PA Game Commission – No Report

Penn State Cooperative Extension-Berks County – Menau Hautau

- January 24, 2013 Crops Day at the Crowne Plaza
- Working with the District staff putting together Manure Workshops

Berks County Association of Township Officials – Bruce Latshaw

- October Annual meeting had good turnout

Agricultural Coordinator – Sheila Miller

- Farm Tour was a success; next year's date is October 19, 2013
- Farmland Raptor Program – if interested in program give information to the District Secretary and she will forward the Ag Coordinator; the District is going to
- Fulton Bank has an account set up for the Barry Good Farm Disaster, donate directly to the bank or see Ag Coordinator; the Good family has asked that donations also be made to the Central Berks Fire Department.
- Veterans Affairs is working on connecting veterans with farmers.

Agricultural Land Preservation - No Report

Committee Reports

SEPA RC&D – Dan Greig

- Steve Miller attended the meeting which wrapped up RC&D
- The Conservation District should consider joining the Capital RC&D Chapter

D & G R Quality Assurance Board – Piper Sherburne

- No meeting this month
- There is \$16,801.27 to allocate to projects

Workshop Conference Call – Meeting Cancelled

Admin Tech / Ag Committee – Glenn Seidel – Meeting Cancelled

Resource Management Committee – Dan Greig – Minutes Attached

- ❖ **Motion** to adopt 2013 Workplan Summary, Staff and Director Goals, correcting the number of inspections from 60 to 600 in the E&S section, was made by Glenn Seidel, seconded by Mark Wolfskill
Motion passed; Discussion: None
- ❖ **Motion** to adopt the 2013 Budget was made by Glenn Seidel, seconded by Commissioner Christian Leinbach
Motion passed; Discussion: None
- ❖ **Motion** to not grant request of waiver of fees made by Bogia Engineering was made by Commissioner Christian Leinbach, seconded by Larry Kehl
Motion passed; Discussion: None

Unfinished Business:

- **Topton Borough Erosion Issue** – remove from agenda
- **Cabinet or Display Case** – funds are available in the 2012 budget, contact the prison and move forward with construction.
- **Worldview GIS System** - Update

NEW BUSINESS:

- **PACD**
 - PACD/SCC Winter Meeting – Jan. 23 – 24, 2013 – State College, PA
 - Glenn Seidel attended the Northampton County Conservation District Board meeting
- **PENNVEST**- Update
- **Affiliate Membership(s) for October 2012**
Bechtelsville Borough – Bronze \$25.00
- **MS4** – Update
- **Donation to Memorial Endowment Fund on behalf of Donald Lacy**
 - ❖ **Motion** to make donation in the amount of \$500.00 to the Memorial Endowment Fund was made by Larry Kehl and seconded by T. John Bicksler.
Motion passed; Discussion: None
- **2013 Board and Committee (Admin Tech, Workshop Conference Call, RMC) Meeting Dates**
 - Have 2013 meetings advertised with the December 2013 Board meeting date as December 19, 2012;
 - Reschedule the December Board meeting to December 19, 2012 and advertise when advertising the 2013 meetings.

SIGNATURES REQUIRED:

- **MOU** – Albany Township, Bernville Borough, Earl Township, Lower Heidelberg Township, Borough of West Reading

NUTRIENT MANAGEMENT PLANS: Three (3)

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/Acre	Reviewer
Stephen Olesh	Bethel	75,000 Broilers	53.2	CAO	179.473	3.68	Withiam
King Farms LLC	Tulpehocken	187,500 Layers	0	CAO/CAFO	590.63	59.63	Withiam
Skull Hill Dairy	Mohrsville	42,000 Layers, 800 Dairy Related Cattle	679.8	VAO	772.35	1.14	Painter

- ❖ **Motion** to acknowledge the nutrient management plans of Stephen Olesh, King Farms, LLC and Skull Hill Dairy was made by Commissioner Christian Leinbach and seconded by T. John Bicksler.
Motion passed; Discussion: None

NUTRIENT MANAGEMENT PLAN AMENDMENTS: One (1)

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/Acre	Reviewer
Jeffrey Sensenig *	Richland	106,000	76.7	CAO	245.78	245.79	Overstreet

*** NOTE – Due to time constraints the Chair signed the approval for the amendment on November 5, 2012**

- ❖ **Motion** to acknowledge the nutrient management plan amendment of Jeffrey Sensenig was made by Commissioner Christian Leinbach and seconded by Glenn Seidel.
Motion passed; Discussion: None

NUTRIENT MANAGEMENT PLANS REQUESTING REMOVAL: Zero (0)

NUTRIENT MANAGEMENT PLANS EXPIRING: Zero (0)

NUTRIENT MANAGEMENT PLANS UPDATED: Zero (0)

- The delegated conservation district shall approve, modify or disapprove any NMP within 90 days of receipt of the complete plan.
- The district's action on the plan requires a formal action of the board.
- If a NMP operation plan is disapproved, the NMP operation submitting the plan for the first time shall have 90 days after receipt of a written notice explaining specific reasons for the disapproval to resubmit a revised plan.

SC-1 REQUESTS: Two (2)

Name	OP/OW	Coop	Municipality	Watershed	Acres	Reason
Brenda Baund	Jane Baund	BCCD	Greenwich Twp.	Saucony	130	Manure Management
Shady Hollow Farm	AP Giangiacommo	BCCD	Birdsboro	Schuylkill	79	Manure Management

- ❖ **Motion** to acknowledge the SC-1 Requests of Brenda Baud and Shady Hollow Farm was made by Commissioner Christian Leinbach and seconded by Mark Wolfskill.
Motion passed; Discussion: None

CONSERVATION PLANS: Zero (0)

“The Berks County Conservation District concurs with these plans, based on NRCS certification that the plans meet the standards and specifications of the Pennsylvania Field Office Technical Guide for NRCS.”

OR AS APPROPRIATE

“The Berks County Conservation District concurs with these plans, based on the contracted 3rd Party Planner’s certification that the plans meet the standards and specifications of the Pennsylvania Field Office Technical Guide for NRCS.”

REPORTS: District Executive and Staff Reports are attached.

COMMENTS:

ADJOURNMENT:

Directors recessed to an Executive Session | Directors returned from Executive Session with the following motion:

- ❖ **Motion** to implement personnel recommendations as discussed in the Executive Session; all salary increases associated with it will be taken into consideration during the annual evaluations was made by T. John Bicksler, seconded by Larry Kehl
Motion passed; Discussion: None
- ❖ **Motion** to adjourn at 3:50 p.m. was made by T. John Bicksler, seconded by Glenn Seidel
Motion passed; Discussion: None

Respectfully submitted,
Tammy L. Bartsch, Secretary to the Board of Directors

UPCOMING MEETINGS, EVENTS and HOLIDAYS:

October

- Oct.31, 2012 – Board Meeting – 1:00 p.m.

November

- Nov. 8, 2012 - Admin Tech Meeting – 9:00 a.m.
- Nov. 14, 2012 - Workshop Conference Call – 10:00 a.m.
- Nov. 20, 2012 - RMC Committee Meeting – 8:00 a.m.
- Nov. 28, 2012 – Board Meeting – 1:00 p.m.

December

- Dec. 12, 2012 - Workshop Conference Call – 10:00 a.m.
- Dec. 13, 2012 - Admin Tech Meeting – 9:00 a.m.
- Dec. 18, 2012 - RMC Committee Meeting – 8:00 a.m.
- Dec. 19, 2012 – Board Meeting – 1:00 p.m.