Chairman Glenn R. Seidel called the regular monthly meeting of the Board of Directors of the Berks County Conservation District to order on Wednesday, February 23, 2011 at 1:08 p.m. in the conference room of the Berks County Agriculture Center, 1238 County Welfare Road, Leesport, PA 19533.

The group pledged their allegiance to the flag.

The following Directors were present: Glenn R. Seidel, Chairman; Piper L. Sherburne, Vice-Chairman; Mark A. Wolfskill, Treasurer; Larry E. Kehl, T. John Bicksler; Commissioner Christian Leinbach and Brian D. Boyer.

The following Associate Directors were present: Henry Bohn; John Schueller; Leonard Good; Steve Miller, RC&D; Ross Stowell; Bruce Latshaw, Berks County Association of Township Officials and Maria Pop, Rodale Institute.

The following District Staff was present: Joe Crea, District Manager; Brett Lentz, Agriculture Conservation Technician and Tammy Bartsch, Administrative Assistant.

The following Cooperating Agencies representatives were present: Elwood Blake, PA DEP; Rick Hartlieb, PA DCNR; Nick Ramsey, NRCS; Rick Kauffman, Cooperative Extension and Sheila Miller, Agricultural Coordinator.

Also present was: Harold Kulp, Region Director PACD

Public Comment: None

Action on Minutes of January 31, 2011-

Motion to accept the minutes was made by Piper Sherburne, seconded by Brian Boyer, motion passed.

Discussion: None

Payment of February 2011 bills -

Motion to pay the bills was made by Brian Boyer, seconded by Commissioner Leinbach, motion passed.

Discussion: None

Correspondence: See Attachments
Cooperating Agency Reports

PA DEP – See Attachment

PA DCNR – Rick Hartlieb
- Working on interviewing for vacant forester position. The position should be filled by the beginning of April.
- The partial state quarantine for the Emerald Ash Borer is now for the entire state of Pennsylvania.
- Drilling moratorium has been lifted for Marcellus Shale.

NRCS – Nick Ramsey
- Presented the Cooperative Working Agreement and reviewed the seven page document.
- Six (6) conservation plans for a total of 354 acres were completed.
- Wrapping up the farm bill.
- The allocation for 2011 is up from the beginning of the year; it is approximately 1 ½ million dollars.

FSA – See Attachment

PA Fish & Boat Commission – No Report

PA Game Commission – No Report

Cooperative Extension Update – Rick Kauffman – See Attachments

Berks County Association of Township Officials – Bruce Latshaw
- March 1, 2011 at the Fleetwood Grange is “Meet the Candidate” for the special election which will be held on March 15, 2011.

To Do: Joe Crea is to make arrangements to meet with new senator.

PACD Southeastern Region - Harold Kulp
- The regional meeting is scheduled for March 18, 2011 in Franconia, PA. Let Tammy Bartsch know who will be attending so a check can be drafted.

Agricultural Coordinator – Sheila Miller
- Sheila Miller is working with Jane Meeks and Ag Plastics to collect agricultural plastics and convert to energy.
- Ag Career day is Friday March 4th 2011 at the Ag Center (See Attachment)
Commissioner Leinbach thanked Glenn Seidel and Sheila Miller for getting together and discussing Clean and Green concerns.

Agricultural Land Preservation – No Report

Committee Reports

SEPA RC&D – Steve Miller
- The annual meeting will be May 14, 2011 at the Ag Center. Sponsors should arrive at 8:00 a.m., program begins at 9:00 a.m.; topic is going to be Biofuels; it would be good to have a few Directors attend; $20.00 per person registration fee; fee is waived for the District and BCCD will have staff in attendance.

D & G R Quality Assurance Board – No Meeting
- Account balance is $35,787.15 and the D&GR committee is preparing to seek a new project.

Workshop Conference Call – Meeting Cancelled

Admin Tech / Ag Committee – Piper Sherburne – Minutes Attached

Motion was made to present the following awards at the annual banquet:
- Erosion Control Plan Preparer of the Year – Bob Stewart / Stackhouse Bensinger, Inc.
- Erosion Control Contractor, Developer or Project of the Year Award – Shiloh Road Relocation
- Conservation Service Individual / Organization of the Year Award – Chris Shirey and Russell Gunz by Commissioner Leinbach, seconded by T. John Bicksler, motion passed.

Discussion: Letters should not be sent to “Runners Up” since the District does not have a policy in place for winning an award.

Motion was made to approve the Nutrient Management Request for Removal from Program Policy by T. John Bicksler, seconded by Brian Boyer, motion passed.

Discussion: None

Resource Management Committee – Brian Boyer – Minutes Attached

Motion was made for the District to make a $250.00 donation to the program Trout in the Classroom using scholarship funds by
Brian Boyer, seconded by Commissioner Leinbach, motion passed. 
Discussion: None

Motion was made for the District to make a $500.00 donation in the name of Curtis Bashore using budget line item “Donation” by
Brian Boyer, seconded by Commissioner Leinbach, motion passed.
Discussion: None

To Do: Joe Crea is to write a policy regarding donations.

Motion was made to send Pre-Board packets to all Directors and Associate Directors by Commissioner Leinbach, seconded by Brian Boyer, motion passed.
Discussion: Each Director or Associate Director will advise whether they want the packet mailed or emailed. All documents emailed must be in the .pdf format.

Unfinished Business: None

New Business:

- Welcome Rodale Institute – Mark Smallwood (Maria Pop) – Associate Director

- Internal Posting of Office Administrator position

  Motion was made to take to Admin Tech for review and if approved by this Committee post Office Administrators position by
  Brian Boyer, seconded by T. John Bicksler, motion passed.
  Discussion: None

- Affiliate Memberships
  - Boyer Engineering - $100.00
  - Maxatawny Township - $25.00
  - Maidencreek Township - $25.00

- Grant Agreement – Zartman Stream Restoration
  Signature is required.

- Grant Agreement – Chesapeake Bay Conservation Plan Initiative
  Signature is required.

  Motion was made to have both the Zartman Stream Restoration Grant Agreement and the Chesapeake Bay Conservation Plan Initiative signed by
Brian Boyer, seconded by Piper Sherburne, motion passed.
Discussion: None

- **Newspaper Article(s) – See Attachments**
  - Brenda Shambaugh forwarded two articles to Joe Crea. They are titled:
    - *Berks County Conservation District Gets Grant to Improve Water Quality*
    - *Berks County Conservation District Can Help Farmers with New Water-Pollution Rules*

- **Public Officials Liability Insurance**
  - Renewal needs signature.
    - Motion was made to have the renewal signed by T. John Bicksler, seconded by Brian Boyer, motion passed.
    - Discussion: None

- **Teacher Workshops for Project Wild**
  - Kate O’Brien put together a proposal last year and it was approved by the District. BCIU has accepted the proposal in the amount of $750.00.

- **PACD Southeast Region Meeting**
  - March 18, 2011 at Franconia Heritage Restaurant, Franconia, PA.
  - Joe Crea asked that anyone interested please contact Tammy Bartsch at the District.

- **Vehicle #1**
  - Vehicle is at Bob Hoffman’s Garage on Rt. 183 South; there is a major coolant leak; both heads leaking; so is the timing cover. Estimate for repair is between $2,500 and $3,500.

  **To Do:** Take pictures of vehicle and list it on Ebay or Craigs list “as is” and “pick up” and sell by bid.

    - Motion was made to advertise the vehicle for sale “as is” and seller will “pick up” by Commissioner Leinbach and seconded by Brian Boyer, motion passed.
    - Discussion: Direction from Chairman Seidel, is that Joe Crea and Brian Boyer need to determine selling price. Remove logo before disposing of vehicle.

- **Stormwater Training**
  - Berks County Public Works concern over fee.

  **To Do:** Follow up with Commissioner Leinbach.
To Do: Joe Crea is to do whatever has to be done to get paid for BCCD to conduct this event.

**NUTRIENT MANAGEMENT PLANS FOR CONSIDERATION:** Three (3)

<table>
<thead>
<tr>
<th>Name</th>
<th>Municipality</th>
<th>Animal Numbers</th>
<th>Acres</th>
<th>Plan Type</th>
<th>AEU</th>
<th>AEU/Acre</th>
<th>Reviewer</th>
</tr>
</thead>
<tbody>
<tr>
<td>John E. Bicher</td>
<td>Bethel Twp.</td>
<td>19,000 Layers</td>
<td>35.3</td>
<td>CAO</td>
<td>59.85</td>
<td>39.9</td>
<td>Lentz</td>
</tr>
<tr>
<td>Martin’s Egg Ranch</td>
<td>Bethel Twp.</td>
<td>85,000 Layers</td>
<td>84.4</td>
<td>CAO</td>
<td>267.75</td>
<td>3.63</td>
<td>Drzal</td>
</tr>
<tr>
<td>Brian Trexler</td>
<td>Albany Twp.</td>
<td>10 Cows, 4 Calves &amp; 8 Steer</td>
<td>82</td>
<td>VAO</td>
<td>19.5</td>
<td>0.25</td>
<td>Keith Lutz, Lanc. CCD (Drzal wrote)</td>
</tr>
</tbody>
</table>

Motion was made to acknowledge the following three (3) Nutrient Management Plans:

1) John E. Bicher, Martin’s Egg Ranch; Adam Martin, Jr. and Brian Trexler by T. John Bicksler, seconded by Larry Kehl, motion passed,
Discussion: None

**NUTRIENT PLAN REQUESTING REMOVAL FROM PROGRAM:** Zero (0)

**PLANS EXPIRING BEFORE THE NEXT MEETING:** One (1)

<table>
<thead>
<tr>
<th>Name</th>
<th>Municipality</th>
<th>Animal Numbers</th>
<th>Acres</th>
<th>Plan Type</th>
<th>AEU</th>
<th>AEU/Acre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lloyd S. Brubacker</td>
<td>Bethel Twp.</td>
<td>89,000 Layers</td>
<td>179.0</td>
<td>VAO &amp; CAFO</td>
<td>303.8</td>
<td>1.7</td>
</tr>
</tbody>
</table>

The delegated conservation district shall approve, modify or disapprove any NMP within 90 days of receipt of the complete plan.

The district’s action on the plan requires a formal action of the board.

If a NMP operation plan is disapproved, the NMP operation submitting the plan for the first time shall have 90 days after receipt of a written notice explaining specific reasons for the disapproval to resubmit a revised plan.
**SC-1 FORMS/MULTI AGENCY FORMS:** Twenty-Four (24)

<table>
<thead>
<tr>
<th>Name</th>
<th>OP/OW</th>
<th>COOP</th>
<th>Munic</th>
<th>W/S</th>
<th>Acres</th>
<th>Type/Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merkel, Neil</td>
<td>OO</td>
<td>Multi</td>
<td>Albany</td>
<td>Maiden Creek</td>
<td>58.00</td>
<td>Ag Pres – Update</td>
</tr>
<tr>
<td>Faller, Jamie</td>
<td>OW</td>
<td>Multi</td>
<td>Exeter</td>
<td>Schuylkill</td>
<td>45.00</td>
<td>AP – New Operator</td>
</tr>
<tr>
<td>Kocher, Jean and Ernst</td>
<td>OO</td>
<td>Multi</td>
<td>Exeter</td>
<td>Schuylkill</td>
<td>44.5</td>
<td>Ag Pres – Update</td>
</tr>
<tr>
<td>Eaton Farms</td>
<td>OO</td>
<td>BCCD</td>
<td>Bern</td>
<td>Tully</td>
<td>85.00</td>
<td>T. John Bicksler, motion passed.</td>
</tr>
<tr>
<td>Hottenstein, William</td>
<td>OP</td>
<td>Multi</td>
<td>UpTulp</td>
<td>Tully</td>
<td>62.00</td>
<td>AP – Update</td>
</tr>
<tr>
<td>Bitler, David</td>
<td>OO</td>
<td>Multi</td>
<td>Richmond</td>
<td>Maiden</td>
<td>62.00</td>
<td>NRCS – Update</td>
</tr>
<tr>
<td>Levandowski, John &amp; Paula</td>
<td>OO</td>
<td>Multi</td>
<td>Spring</td>
<td>Tully</td>
<td>42.3</td>
<td>BCCD – Ag Asst.</td>
</tr>
<tr>
<td>Hetrick, Daniel &amp; Melanie</td>
<td>OW</td>
<td>Multi</td>
<td>UpTulp</td>
<td>Tully</td>
<td>193.40</td>
<td>AP – Update</td>
</tr>
<tr>
<td>Wen-Crest Farms, LLC</td>
<td>OP</td>
<td>Multi</td>
<td>SHeid</td>
<td>C-Bay</td>
<td>12.7</td>
<td>BCCD-ConPlan Asst.</td>
</tr>
<tr>
<td>Wen-Crest Farms, LLC</td>
<td>OP</td>
<td>Multi</td>
<td>Bethel</td>
<td>C-Bay</td>
<td>35.6</td>
<td>BCCD-ConPlan Asst.</td>
</tr>
<tr>
<td>Wen-Crest Farms, LLC</td>
<td>OP</td>
<td>Multi</td>
<td>Perry</td>
<td>Schuylkill</td>
<td>170.5</td>
<td>BCCD-ConPlan Asst.</td>
</tr>
<tr>
<td>Wen-Crest Farms, LLC</td>
<td>OP</td>
<td>Multi</td>
<td>SHeid</td>
<td>C-Bay</td>
<td>56.5</td>
<td>BCCD-ConPlan Asst.</td>
</tr>
<tr>
<td>Wen-Crest Farms, LLC</td>
<td>OP</td>
<td>Multi</td>
<td>SHeid</td>
<td>C-Bay</td>
<td>19.7</td>
<td>BCCD-ConPlan Asst.</td>
</tr>
<tr>
<td>Loeb, Brenda</td>
<td>OP</td>
<td>Multi</td>
<td>Greenwich</td>
<td>Maiden Creek</td>
<td>47</td>
<td>BCCD-ConPlan Asst.</td>
</tr>
<tr>
<td>Batdorf, Joel</td>
<td>OW</td>
<td>Multi</td>
<td>Bern</td>
<td>Tully</td>
<td>38</td>
<td>AP-Update</td>
</tr>
<tr>
<td>Berger, Robert</td>
<td>OO</td>
<td>Multi</td>
<td>Upper Bern</td>
<td>Tully</td>
<td>112.20</td>
<td>AP-Update</td>
</tr>
<tr>
<td>Dietrich, Lynn &amp; Deborah</td>
<td>OO</td>
<td>Multi</td>
<td>Albany</td>
<td>Maiden Creek</td>
<td>112.20</td>
<td>AP – Update</td>
</tr>
<tr>
<td>Martin, Norman</td>
<td>OW</td>
<td>Multi</td>
<td>Richmond</td>
<td>Maiden Creek</td>
<td>26.84</td>
<td>AP-Update</td>
</tr>
<tr>
<td>Weber, F. Mark</td>
<td>OW</td>
<td>Multi</td>
<td>Brecknock</td>
<td>C-Bay</td>
<td>53.28</td>
<td>AP-Update</td>
</tr>
<tr>
<td>Dietrich, Micheal</td>
<td>OP</td>
<td>Multi</td>
<td>Richmond</td>
<td>Maiden Creek</td>
<td>107.8</td>
<td>AP-New Operator</td>
</tr>
<tr>
<td>Dietrich, Micheal</td>
<td>OP</td>
<td>Multi</td>
<td>Richmond</td>
<td>Maiden Creek</td>
<td>150.2</td>
<td>AP-New Operator</td>
</tr>
<tr>
<td>Dietrich, Micheal</td>
<td>OP</td>
<td>Multi</td>
<td>Richmond</td>
<td>Maiden Creek</td>
<td>115.0</td>
<td>AP-New Operator</td>
</tr>
<tr>
<td>Dietrich, Micheal</td>
<td>OP</td>
<td>Multi</td>
<td>Richmond</td>
<td>Maiden Creek</td>
<td>111.5</td>
<td>AP-New Operator</td>
</tr>
</tbody>
</table>

**Motion** was made to acknowledge Twenty-Four (24) SC-1 forms listed above by, **Commissioner Leinbach**, seconded by **T. John Bicksler**, motion passed.

Discussion: Only SC-1 will be granted per entire operation.

**B.C.C.D. CONSERVATION PLANS:** Three (3)

<table>
<thead>
<tr>
<th>Name</th>
<th>Municipality</th>
<th>Acres</th>
<th>Tract</th>
<th>Planner</th>
<th>Program / Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. Eugene Siegrist</td>
<td>Bethel Twp.</td>
<td>99.5</td>
<td>9903</td>
<td>Orr</td>
<td>Ches. Bay</td>
</tr>
<tr>
<td>C. Eugene Siegrist</td>
<td>Bethel Twp.</td>
<td>77.6</td>
<td>12027</td>
<td>Rosalynd</td>
<td>Ches. Bay</td>
</tr>
</tbody>
</table>
Motion was made to acknowledge the following three (3) BCCD Conservation Plans:

C. Eugene Siegrist (Two (2) Plans) and Harold Shirk by,

Piper Sherburne, seconded by Commissioner Leinbach, motion passed,
Discussion: None

“The Berks County Conservation District concurs with these plans, based on NRCS certification that the plans meet the standards and specifications of the Pennsylvania Field Office Technical Guide for NRCS.”

OR AS APPROPRIATE

“The Berks County Conservation District concurs with these plans, based on the contracted 3rd Party Planner’s certification that the plans meet the standards and specifications of the Pennsylvania Field Office Technical Guide for NRCS.”

REPORTS: District Manager, Staff (See Attachments)

- Joe Crea presented information pertaining to the ACT funding. Signature required.

  Motion was made to sign ACT funding by

  Commissioner Leinbach, seconded by Brian Boyer, motion passed.
  Discussion: None

Comments:

- Elwood Blake advised Joe Pye Weed is very common and displays nice flowers.
- Henry Bohn has District Banquet tickets for sale.
- Bruce Latshaw advised the deadline for all nominating elected officials is March 8, 2011.
- T. John Bicksler is converting his chicken operations to organic.
- Piper Sherburne reminded everyone they are invited to come into the District and review all applications for scholarships between March 1, 2011 and March 4, 2011. Direction was also given to call people about tickets and push to sell them.

To Do: Email information for scholarships to Maria Pop at Rodale Institute.

To Do: Leonard Good asked that an email of the seedling sale brochure be sent to Trout Unlimited at stevefabian@comcast.net.

UPCOMING MEETINGS AND EVENTS:
Minutes from the Berks County Conservation District Monthly Board Meeting February 23, 2011

- Apr. 12, 2011 56th Annual Operators Workshop – 8:00 a.m. – 12:00 p.m.
- Apr. 13, 2011 Workshop Conference Call – 10:00 a.m.
- Apr. 14, 2011 Admin Tech / Ag Committee Meeting – 9:00 a.m.
- Apr. 14, 15 & 16, 2010 Annual Seedling Sale
- Apr. 19, 2011 RMC Meeting – 8:00 a.m.
- Apr. 27, 2011 D&GR Meeting – 12:00 p.m.
- Apr. 27, 2011 Board Meeting – 1:00 p.m.
- May 11, 2011 Workshop Conference Call – 10:00 a.m.
- May 12, 2011 Admin Tech / Ag Committee Meeting – 9:00 a.m.
- May 17, 2011 RMC Meeting – 8:00 a.m.
- May 25, 2011 D&GR Meeting – 12:00 p.m
- May 25, 2011 Board Meeting – 1:00 p.m.
- Jun. 8, 2011 Workshop Conference Call – 10:00 a.m.
- Jun. 9, 2011 Admin Tech / Ag Committee Meeting – 9:00 a.m.
- Jun. 21, 2011 RMC Meeting – 8:00 a.m.
- Jun. 29, 2011 D&GR Meeting – 12:00 p.m.
- Jun. 29, 2011 Board Meeting – 1:00 p.m.

**Adjournment**

*Motion* was made to adjourn by,

**T. John Bicksler**, seconded by **Mark Wolfskill**, motion passed,

Discussion: None

Meeting adjourned at 2:89 p.m.

The next board meeting will be on Wednesday, March 30, 2011 at 1:00 p.m. in the Conference Room at the Agricultural Building located at 1238 County Welfare Road, Leesport.

Respectfully submitted,

Tammy Bartsch
Secretary to the Board

Note: An executive session was held prior to the Board meeting to discuss personnel issues.