



1238 County Welfare Road | Leesport, PA 19533 | 610/372-4657 | www.berkscd.com

Board Meeting | August 29, 2012

Piper Sherburne called the regular monthly meeting of the Board of Directors of the Berks County Conservation District to order on Wednesday, August 29, 2012 at 1:00 p.m. in the Conference Room of the Berks County Agriculture Center, 1238 County Welfare Road, Leesport, PA 19533.

The group pledged their allegiance to the flag.

The following Directors were present: Piper L. Sherburne, Chairperson; Glenn R. Seidel, Vice-Chairman; Mark A. Wolfskill, Treasurer, Commissioner Christian Leinbach and Brian D. Boyer.

The following Associate Directors were present: Bruce Latshaw, John Schueller, Ross Stowell and Leonard Good.

The following District Staff was present: Dan Greig, District Executive; Damian Painter, Ag Resource Conservationist and Tammy Bartsch, Office Administrator.

The following Cooperating Agencies representatives were present: Rick Hartlieb, DCNR; Nick Ramsey, NRCS and Mena Hautau, Penn State Cooperative Extension.

Public Comment: None

Action on Minutes of July 25, 2012 meeting

- ❖ **Motion** to accept the July 25, 2012 minutes, was made by Brian Boyer, seconded by Mark Wolfskill
Motion passed; Discussion: None

Payment of August 2012 bills

- ❖ **Motion** to pay the bills, was made by Commissioner Leinbach, seconded by Mark Wolfskill
Motion passed; Discussion: None

Correspondence: None

Cooperating Agency Reports

PA DEP – No Report – Talking Points attached

PA DCNR Bureau of Forestry – Rick Hartlieb

- Canon Envirothon went well
- Lebanon County and Chester County have had changes made in their Envirothon Programs
- Tree Tender Course at Kutztown, PA on September 21, 2012
- Timber Sale at Nolde Forest: there will be information made available at a later date

NRCS – Nick Ramsey

- Conservation Plans - Nine plans have been completed this month for a total of 80 for the year
- CREP program – 44 potential re-enrollments

FSA – No Report – Milk Report attached

PA Fish & Boat Commission – No Report

PA Game Commission – No Report

Cooperative Extension Update – Mena Hautau

- Over 100 people attended the event held at the Wolfskill Farm.
- Fall Cover Crop Conference will be in the Morgantown area and Tim Kurtz will host it.
- Fall Cover Crop Walk will be at Tim Kurtz's; date to be announced
- An Animal Educator, focusing on dairy, will be on staff in the near future

Berks County Association of Township Officials – Bruce Latshaw

- October 18, 2012 is annual meeting; there will be changes in the associations leadership

TO DO: Send ticket and event information to Piper

Agricultural Coordinator – No Report

Agricultural Land Preservation - No Report

Committee Reports

SEPA RC&D No Report

D & G R Quality Assurance Board – No Report

Workshop Conference Call – Meeting Cancelled

Admin Tech / Ag Committee – Glenn Seidel – Minutes Attached

- Legislative Breakfast
Date tentatively changed to October 22, 2012
- A letter was drafted requesting an audit of REAP applications.
 - ❖ **Motion** to have the letter signed by the chair and sent was made by Glenn Seidel, seconded by Commissioner Leinbach.
Motion passed; Discussion: None
- Worldwide GIS and District Conservation Planning and BMP accomplishment
Dan presented information to the Board

TO DO: Dan Greig is to contact Lancaster County Cons. Dist. get a few dates they are available for a visit and demonstration of their new system

Resource Management Committee – Brian Boyer – Minutes Attached – No action required

Unfinished Business:

- **Nutrient Mgt. Credit Program**
Work in progress; nothing new to report
- **Topton Borough Erosion Issue**
Work in progress; nothing new to report
- **Cabinet or Display Case**

TO DO: Get dimensions of cabinet needed to the Commissioner; he will contact the Warden and see if this is something the wood shop would handle

NEW BUSINESS:

- **PACD**
 - PACD Southeast Regional Meeting – October 5, 2012 – Franconia, PA>
 - PACD/SCC Winter Meeting – Jan. 23 – 24, 2013 – State College, PA
- **PENNVEST**- Update
- **Affiliate Membership(s) for 2012** – Ontelaunee Township - \$25.00
- **MS4** – Update
- **Permit Decision Guarantee Process**

TO DO: Dan Greig is to put comments together on behalf of the District

- **REAP Program** – See Admin Tech minutes
- **Appointing An Associate Director**
The Chairwoman appointed Jason Bailey as an Associate director; requested a short presentation with some of Mr. Bailey’s background and what he is doing now, in either November or December

SIGNATURES REQUIRED:

- **Funding Receipt Omnibus Certificate** – This document is part of the PENNVEST settlement and must be signed by **all voting Directors** .
- **MOU**
Alsace Township’s MOU needs to be signed by the Chair
- **Nutrient Management Agreement, 5 Years, Beginning July 1, 2012** – needs to be signed by the Chair.
 - ❖ **Motion** to sign **Nutrient Management Agreement**, was made by Glenn Seidel, seconded by Brian Boyer
Motion passed; Discussion: None

NUTRIENT MANAGEMENT PLANS: Two (2)

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/ Acre	Reviewer
Randy Weaver	Marion Twp.	172,000 Layers	1	CAFO	541.8	541.8	Jeff Overstreet
Irvin Weaver	Marion Twp.	180,000 Layers	1	CAFO	614.4	614.4	Jeff Overstreet

- ❖ **Motion** to approve the **Nutrient Management Plans** of Randy Weaver and Irvin Weaver was made by Commissioner Leinbach, seconded by T. John Bicksler
Motion passed; Discussion: None

- *The delegated conservation district shall approve, modify or disapprove any NMP within 90 days of receipt of the complete plan.*
- *The district’s action on the plan requires a formal action of the board.*
- *If a NMP operation plan is disapproved, the NMP operation submitting the plan for the first time shall have 90 days after receipt of a written notice explaining specific reasons for the disapproval to resubmit a revised plan.*

NUTRIENT MANAGEMENT PLAN AMMENDMENTS: Zero (0)

NUTRIENT MANAGEMENT PLANS REQUESTING REMOVAL: One (1)

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/ Acre	Reviewer
Harlan Burkholder	Maxatawny Twp.	Steers – 70 Horse – 2 Layer Chickens – 100	147	VAO	61.85	0.54	Michael Brubaker, SCC

NUTRIENT MANAGEMENT PLANS EXPIRING: Zero (0)

NUTRIENT MANAGEMENT PLANS UPDATED: Two (2)

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/ Acre	Reviewer
Michael Beiler	Bethel Twp.	97,000 Broilers	1	CAO	169	169	Damian Painter
V. Kevin Beiler	Caernarvon Twp.	100 Dairy, 20 Dry, 90 Heifers, 20 Calves	10.6	CAO	215.52	21.4	Jeff Overstreet

SC-1 REQUESTS: Three (3)

Name	OP/OW	Coop	Municipality	Watershed	Acres	Reason
Chad Kamp	John & Kathleen Nestor	BCCD	Perry Twp.	Schuylkill		Cropland Management
Dale Troutman	Same	BCCD	Muhlenberg Twp.	Schuylkill	85	Stream Management
Alvin Burkholder	Same	BCCD	Fleetwood Borough	Maiden Creek	97	Pasture/Cropland Management

- ❖ **Motion** to acknowledge the SC-1 Requests listed above was made by Glenn Seidel, seconded by Commissioner Leinbach
Motion passed; Discussion: None

CONSERVATION PLANS: Two (2)

Name	Municipality	Acres	Tract #	Planner
Schuler Family Farms, LLC	Richmond Twp.	32.7	2632	Damian Painter
Schuler Family Farms, LLC	Richmond Twp.	103.9	2740	Damian Painter

- ❖ **Motion** to acknowledge the Conservation Plans above was made by Glenn Seidel, seconded by T. John Bicksler
Motion passed; Discussion: None

The delegated conservation district shall approve, modify or disapprove any NMP within 90 days of receipt of the complete plan.

The district’s action on the plan requires a formal action of the board. If a NMP operation plan is disapproved, the NMP operation submitting the plan for the first time shall

have 90 days after receipt of a written notice explaining specific reasons for the disapproval to resubmit a revised plan. “The Berks County Conservation District concurs with these plans, based on NRCS certification that the plans meet the standards and specifications of the Pennsylvania Field Office Technical Guide for NRCS.” OR AS APPROPRIATE “The Berks County Conservation District concurs with these plans, based on the contracted 3rd Party Planner’s certification that the plans meet the standards and specifications of the Pennsylvania Field Office Technical Guide for NRCS.”

REPORTS: District Executive and Staff Reports are attached.

COMMENTS:

Commissioner Leinbach – The Commissioner would like to see Dan Greig pursue his suggestions regarding Clean and Green;
Glenn Seidel – If the District needs assistance, send a written request to PACD

ADJOURNMENT:

Directors recessed to an Executive Session | Directors returned from Executive Session with the following motion:

- ❖ **Motion** to implement personnel recommendations as discussed in the Executive Session; all salary increases associated with it will be taken into consideration during the annual evaluations was made by Brian Boyer, seconded by T. John Bicksler
Motion passed.; Discussion: None
- ❖ **Motion** to adjourn at 3:25 p.m. was made by Brian Boyer, seconded by T. John Bicksler
Motion passed; Discussion: None

UPCOMING MEETINGS, EVENTS and HOLIDAYS:

- Jul. 22 – 28, 2012 – Canon Envirothon – Selingsgrove, PA
- Jul. 25, 2012 – Board Meeting – 1:00 p.m. PACD Annual Meeting

August

- Aug. 7, 2012 - Workshop Conference Call – 10:00 a.m.
- Aug. 9, 2012 - Admin Tech Meeting – 8:00 a.m.
- **Aug. 14, 2012 – RMC Committee Meeting – 8:00 a.m.**
- Aug. 29, 2012 – Board Meeting – 1:00 p.m.

September

- Sep. 3, 2012 – Labor Day
- Sep. 12, 2012 - Workshop Conference Call – 10:00 a.m.
- Sep. 13, 2012 - Admin Tech Meeting – 9:00 a.m.
- Sep. 18, 2012 - RMC Committee Meeting – 8:00 a.m.
- Sep. 26, 2012 – Board Meeting – 1:00 p.m.

October

- Oct. 10, 2012 - Workshop Conference Call – 10:00 a.m.
- Oct. 11, 2012 - Admin Tech Meeting – 9:00 a.m.
- Oct. 16, 2012 - RMC Committee Meeting – 8:00 a.m.
- Oct. 18, 2012 – Berks County Association of Township Officials Mtg., Oley Fairgrounds
- Oct.31, 2012 – Board Meeting – 1:00 p.m.

November

- Nov. 8, 2012 - Admin Tech Meeting – 9:00 a.m.
- Nov. 14, 2012 - Workshop Conference Call – 10:00 a.m.
- Nov. 20, 2012 - RMC Committee Meeting – 8:00 a.m.
- Nov. 28, 2012 – Board Meeting – 1:00 p.m.

December

- Dec. 12, 2012 - Workshop Conference Call – 10:00 a.m.
- Dec. 13, 2012 - Admin Tech Meeting – 9:00 a.m.
- Dec. 18, 2012 - RMC Committee Meeting – 8:00 a.m.
- Dec. 26, 2012 – Board Meeting – 1:00 p.m.