



1238 County Welfare Road | Leesport, PA 19533 | 610/372-4657 | www.berkscd.com

### **Berks County Conservation District Board Meeting Minutes**

The Board of Directors of the Berks County Conservation District held their regular monthly meeting on Wednesday **March 29, 2017** at 1:00 p.m. at the Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA

Meeting was called to order at 1:03 p.m. by Chair Piper Sherburne.

Allegiance was pledged to the flag.

No public comment

<b>Present:</b>	Chair	Piper Sherburne
	Vice-Chair	Troy Alderfer
	Directors	Brian Boyer, Larry Gelsinger, Commissioner Christian Leinbach, Joseph Rosenbaum & Glenn Seidel
	Associate Directors	Jason Bailey, Leonard Good and Ross Stowell
	BCCD Staff	Dean Druckenmiller, Josh Hanna & Tammy Bartsch
	NRCS	Nick Ramsey
	Ag Land Preservation/PA Department of Ag	Kim Fies
	FSA	Theresa Tracey

#### **Approval of previous Board meeting minutes**

- **Motion**  
A motion was made to approve the January board minutes. (Brian Boyer, Commissioner Leinbach)  
Motion carried.

#### **Financial Statements** – Filed for audit

#### **Payment of Bills**

- **Motion**  
A motion was made to pay the bills. (Commissioner Leinbach, Brian Boyer)  
Motion carried

#### **Correspondence** – On file

#### **Cooperating Agency Reports**

- **NRCS** – *Nicholas Ramsey*
- **Ag Land Preservation/Department of Ag** – *Kim Fies*
- **FSA** – *Theresa Tracey*

#### **BCCD Committee Reports**

- **Admin Tech Committee** - *Glenn Seidel*  
**Stroud/William Penn Foundation Funding Agreement**
  - **Motion**  
A motion was made to sign the agreement. (Glenn Seidel, Commissioner Leinbach)  
Motion carried

**Complaints Policy**

- **Motion**

A motion was made to rescind the Complaints Policy dated September 29, 2010, it has been replaced with the Agricultural Complaint and Compliance policy dated September 30, 2015. . (Glenn Seidel, Troy Alderfer)  
Motion carried

- **Resource Management Committee** – *Brian Boyer*

- **DG&LVR Committee** – *Piper Sherburne*

- **Workshop Conference Call** – *Piper Sherburne*

- **Motion**

A motion was made to approve the minutes. (Brian Boyer, Troy Alderfer)  
Motion carried

**Old Business - None**

**New Business**

**A. PACD Update** – *Glenn Seidel*

**B. Affiliate Memberships**

**C. Conservation District Week**

Dean, Brian, Troy, Joe and possibly Piper are going  
Dean will create a list of talking points and contact PACD to coordinate meetings

**D. Seedling Sale, Backyard Basics & Kauffman's Chicken Bar-B-Q**

**E. Partnership for the Delaware Estuary Agreement Amendment**

- **Motion**

A motion was made to sign the amended contract that changed the required liability insurance coverage from \$3,000,000.00 to \$1,000,000.00. (Brian Boyer, Troy Alderfer)  
Motion carried.

**F. New Conservation District Manager Orientation**

- **Motion**

A motion was made to approve Dean Druckenmiller's request to attend training on June 19 – 21, 2017 at Lake Raystown Resort. (Joe Rosenbaum, Commissioner Leinbach)  
Motion carried.

**G. Scholarship Essay Tie**

- **Motion**

A motion was made to award two (2) first place scholarships each at \$4,000.00, these will now be first and 2<sup>nd</sup> place, award third place as planned. (Brian Boyer, Larry Gelsinger)  
Motion carried.

**Nutrient Management Plan (New)**

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/Acres	Reviewer
Mark Wicks	Upper Tulpehocken	6 Beef Animals, 2 Horses	22.5	VAO	8.25	0.71	Beth Lutz, Lebanon CD
<ul style="list-style-type: none"> <li>• <b>Motion</b> A motion was made to accept the Nutrient Management Plan of Mark Wicks. (Commissioner Leinbach, Joe Rosenbaum) Motion carried.</li> </ul>							

### Nutrient Management Plan Amendments and Tri-Annual Reviews

Name	Municipality	Animal Numbers	Acres	Plan Type	AEU	AEU/Acres	Reviewer
Joel Christianson	Bethel	14,300 Finishing Swine	1	CAO/CAFO	2125.41	2125.41	Overstreet

- Motion**  
 A motion was made to accept the Nutrient Management Plan Amendment of Joe Christianson.  
 (Troy Alderfer, Commissioner Leinbach)  
 Motion carried.

- The delegated conservation district shall approve, modify or disapprove any NMP within 90 days of receipt of the complete plan.
- The district's action on the plan requires a formal action of the board.
- If a NMP operation plan is disapproved, the NMP operation submitting the plan for the first time shall have 90 days after receipt of a written notice explaining specific reasons for the disapproval to resubmit a revised plan.

### SC-1 Requests

Name	OP/OW	Municipality	Watershed	Acres	Reason
Llewellyn Moyer	OP/OW	Jefferson	Tully	180	Cons Plan Requested
Mervin Martin	OP/OW	Tulpehocken	Ches Bay	230	Cons Plan Requested
Glenn High	Operator	Heidelberg	Tully	6	Cons Plan Requested
E.J. Kirkpatrick	OP/OW	Center	Schuylkill	32	Cons Plan Requested
Elias Zook	OP/OW	Upper Tulpehocken	Tully	118	Cons Plan Requested

- Motion**  
 A motion was made to SC-1 requests of Llewellyn Moyer, Mervin Martin, Glenn High, E.J. Kirkpatrick and Elias Zook.  
 (Glenn Seidel, Commissioner Leinbach)  
 Motion carried.

### Conservation Plans

Name	Municipality	Acres	Tract#	Planner
David Lucas	Tulpehocken	20	416	Hanna
Dean Peiffer	Jefferson	70.6	636	Griesemer
Hard Hill Farm & Vineyard	Richmond	24	11479	Kerstetter
Irish Creek Farm & Boarding Stables LLC	Centre	101.3	1084	Griesemer
William Leshner	Tulpehocken	49.6	416	Hanna
Josh Brown	Maiden	311	2095	Hanna

- Motion**  
 A motion was made to concur with the Conservation Plans of David Lucas, Dean Peiffer, Hard Hill Farm & Vineyard, Irish Creek Farms & Boarding Stables, LLC, William Leshner and Josh Brown.  
 (Commissioner Leinbach, Troy Alderfer)  
 Motion carried.

**Reports:** Filed

**Closing Comments:**

**Dean -**

- ✓ Three new staff will start in April, two on the Urban Team and one as a combined position with BCCD Vector Control and Stroud technical assistance.
- ✓ Computer upgrade is needed.

- Motion**

A motion was made to purchase 10 laptops from the General Fund and leave funds in the Capital Funds Account. (Brian Boyer, Larry Gelsinger)  
Motion carried.



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**Adjournment:**

- **Motion**

A motion was made to adjourn the meeting. (Commissioner Leinbach, Joe Rosenbaum).

Motion passed.

Meeting adjourned at 2:35 p.m.

Respectfully submitted,

**Tammy L. Bartsch**

Tammy L. Bartsch, Secretary to the Board of Directors

<b>Month</b>	<b>Date &amp; Time</b>	<b>Event</b>
<b>April</b>	12 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	13 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	18 <sup>th</sup> – 8:00 a.m.	RMC Meeting
	21 <sup>st</sup> – 11:00 a.m.- 7:00 p.m.	Seedling Sale and Backyard Basics
	26 <sup>th</sup> – 12:00 p.m.	DGLVR Meeting
	26 <sup>th</sup> – 1:00 p.m.	Board Meeting
<b>May</b>	10 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	11 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	16 <sup>th</sup> – 8:00 a.m.	RMC Meeting
	29 <sup>th</sup>	Memorial Day – Office Closed
	31 <sup>st</sup> – 12:00 p.m.	DGLVR Meeting
	31 <sup>st</sup> – 1:00 p.m.	Board Meeting
<b>June</b>	8 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	14 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	20 <sup>th</sup> – 8:00 a.m.	RMC Meeting
	28 <sup>th</sup> – 12:00 p.m.	DGLVR Meeting
	28 <sup>th</sup> – 1:00 p.m.	Board Meeting
<b>July</b>	4 <sup>th</sup>	Independence Day – Office Closed
	12 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	13 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	18 <sup>th</sup> – 8:00 a.m.	RMC Meeting
	26 <sup>th</sup> – 12:00 p.m.	DGLVR Meeting
	26 <sup>th</sup> – 1:00 p.m.	Board Meeting
<b>August</b>	9 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	10 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	15 <sup>th</sup> – 8:00 a.m.	RMC Meeting
	30 <sup>th</sup> – 12:00 p.m.	DGLVR Meeting
	30 <sup>th</sup> – 1:00 p.m.	Board Meeting
<b>September</b>	4 <sup>th</sup>	Labor Day – Office Closed
	13 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	14 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	19 <sup>th</sup> – 8:00 a.m.	RMC Meeting
	27 <sup>th</sup> – 12:00 p.m.	DGLVR Meeting
	27 <sup>th</sup> – 12:00 p.m.	Board Meeting
<b>October</b>	9 <sup>th</sup>	Columbus Day – Office Closed
	11 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	12 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	17 <sup>th</sup> – 8:00 a.m.	RMC Meeting
	25 <sup>th</sup> – 12:00 p.m.	DGLVR Meeting
	25 <sup>th</sup> – 1:00 p.m.	Board Meeting
<b>November</b>	8 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	9 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting
	21 <sup>st</sup> – 8:00 a.m.	RMC Meeting
	23 <sup>rd</sup>	Thanksgiving – Office Closed
	24 <sup>th</sup>	Black Friday – Office Closed
	29 <sup>th</sup> – 12:00 p.m.	DGLVR Meeting
	29 <sup>th</sup> – 1:00 p.m.	Board Meeting
<b>December</b>	12 <sup>th</sup> – 10:00 a.m.	Workshop Conference Call
	13 <sup>th</sup> – 9:00 a.m.	Admin Tech Meeting



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<b>19<sup>th</sup> – 8:00 a.m.</b>	RMC Meeting
<b>25<sup>th</sup></b>	Christmas Day – Office Closed
<b>27<sup>th</sup> – 12:00 p.m.</b>	DGLVR Meeting
<b>27<sup>th</sup> – 1:00 p.m.</b>	Board Meeting